

Minutes of SFSA Meeting and AGM – Wed 14th June 2017

Present -

Dawn , Sarah , Suzie , Joanna , Adele , Claire G , Carl , Peter , Laura Mc , Emma P

APOLOGIES-

Margret W, Emma C , Marleen , Gaynor , Alison, Victoria May, Diane B

Follow up from last meeting:

GYM BAGS

Not going ahead, decided by vote.

Proposed by Laura McWhinnie

Second by Adele Smart

FISH TEA

Really good feedback from people who attended.

Excellent profit made.

Suggestions of the choir to sing at the start, maybe have low music on during serving breaks. Leave a space in the middle by the door to let servers have a clear run instead of having to walk to top or bottom of hall every time. .

A thank you letter to Eddie and Johndy on behalf of SFSA to be written. ACTION: Suzie to write to both.

H.T REPORT – Mrs Claire Grugeon

OPEN EVENING AND BOOK FAIR

Really big success, despite it coming so soon after the formal parents evening. Lots of families still attended and a number of the parents present at the meeting commented on liking the in-formalness of the evening and the fact the children could show their parents the classroom they thought they might be in the following year!

Excellent feedback from parents received on the night

Book fair can't run on a formal parents evening as children need to attend the fair with their parents yet they do not come along to parent consultations therefore the school will do the same set up next year.

REPORT CARDS

Everyone questioned reported that they were happy with new layout of the report but that it missed the 'personal touch'. The HT and staff have agreed to add a personal comment into next year's report.

LEAVERS LEGACY

This year's p7 have been raising money to buy new iPads and laptops for the classrooms. Throughout the year they managed to raise £2856.35 by hosting a quiz night, having a stall at the SFSA Christmas Fayre, a Christmas Fun Day, Donations, Bike raffle and iPad raffle. This is an excellent amount. Well done primary7! The whole school will definitely benefit from this.

MONEY DONATED BY SFSA

In January the SFSA donated £2500 to the school for them to use to enhance the school in whatever way they felt beneficial. The decided to hold off making a decision as to what to spend the money on because around this time they were informed by the Scottish Office they would be receiving some money from the Pupil Equity Fund. This money would come with rules and restrictions so it was felt it would be best to spend this first and then see where the gaps were and then use the SFSA money here. It has been decided to put it into the Leaver's Legacy 'Pot' so the children have money to start off their project with and throughout the

year as the children fundraise they will pay back the school. This will enable the children to start putting things into place with regards to their Legacy almost immediately instead of waiting till after the first fundraising event.

NURSERY OPEN MORNING

The Nursery Open Morning will be on Wed 23rd August. Dawn & Laura have volunteered to serve teas to the parents whilst promoting the SFSA and highlighting the date of their first meeting: Wed 30th August 2017

KITCHEN AND BOYS TOILETS

It was discussed that these two areas are the next places the school believes needs upgrading. At one point the council thought they may be able to help fund the upgrade of the kitchen – until they discovered the enormity of the task and now feel it is not a priority for the council. Peter will make contact with the local Councillors to see if there is a way forward for any of these projects.

MRS WATT'S RETIREMENT

Retiring on the 30th June ACTION SFSA will provide gifts *Flowers -Sarah
*Meal Voucher – Peter

BIG CONVERSATION

The Director of Education for Aberdeenshire, Maria Walker, is completing a period of parental engagement with the purpose of creating better relationships through clarifying roles of parents and schools. All schools in the authority have been asked to discuss with their parents what makes a good partnership. It is felt that during this past year St Fergus School has created many opportunities for parents and the school to engage in such 'conversations' – during family learning days, open evenings, questionnaires, parental appointments. Therefore it was agreed by SFSA and HT that feedback from these events should be used and submitted to the authority as evidence.

LEAVERS LEGACY

It is believed August p7's will be starting organising things by October 2017.

FINAL MESSAGE FROM MRS GRUGEON

*"Parents should not feel bad for not being able to attend school / class event .
We understand that parents are very busy, I myself have never been able to attend a Christmas concert of my own children or watch them on sports day and I do not feel bad about this as I am busy with other matters - please do not feel bad if you cannot come to school events ."*

AGM MINUTES

Present and Apologies as above

Suzie started by running through the events of the past year the SFSA were directly involved in.

BINGO TEA

This was a huge success and was very well attended – in fact we almost ran out of tables and space!(had to use raffle table and door table in the end) **As a result this event will be made a ticked event next session. Date confirmed as Friday 22nd September**

It was noted that the children's raffle had been a great success but it was a bit time consuming so next session we will trial running the children's raffle in the small hall when the tea and coffee is getting served to the adults in the main hall. (need to make sure there are enough helpers in order to do this.)

An income of £1,137.95 was made at this event

HALLOWEEN PARTY

As always this was a very popular event attended by about 90% of children despite it running on the same evening as Aden-eeen. *A profit of £176.28 was made*, which is much higher than in the past mainly due to the kind donations of parents providing tuck shop items and the disco and DJ for free.

Date for next sessions disco to be discussed at first meeting back and Carl Hansen has already agreed to supply the disco for this event next session.

CHRISTMAS FAIR

This was a well-attended event and the mixture of stall holders and SFSA children's activities worked out perfectly.

Date booked for next year is Saturday 18th November. Victoria May has already contacted and booked a number of stall holders for next time.

A profit of £2,659.78 was made

CHRISTMAS CONCERT DVD

It was agreed unanimously that the DVD produced by Mr Cruden was excellent. The school have a note of the profit made from the DVD sales. At the AGM the HT asked that SSFA contact Mr. Cruden to see if he is available to record next session's dress rehearsal show and nursery show like he did last year. **ACTION:** Suzie Clarke to contact Mr Cruden and check his availability.

CHRISTMAS CARDS

This was a bit last minute this year for both the children and staff to get pictures ready and for SFSA members to sort out and submit. On top of not so many people sending Christmas cards now, it has been agreed the SFSA will not do a Christmas card fundraiser again. *A profit of almost £300 was made.* At the next meeting ideas for a different Christmas fundraiser should be discussed.

CHRISTMAS PARTIES

School reported that the parties are always a success and they appreciate the donation of selection boxes for each child by the SFSA. The committee agreed to continue this next session.

PANTO TRIP

The Panto trip was a huge success, so much so the school have booked again for next year - Friday 8th December 2017. The children enjoyed crisps and juice at half time paid for by the SFSA. The SFSA also contributed to the transport costs along with kind donations by parents, specifically for the bus costs. As transporting the whole school to such events is a huge cost to the school the SFSA has agreed to fundraise for transport costs (there is still some money in our 'transport pot' due to parent generosity but it needs to be continually added to) Therefore next session the SFSA will run a '100 square' fundraising event. We have decided to keep it local and a voucher for Donalds/ Homestyle/ Justright will be auctioned. **ACTION:** Sarah to make 100 square sheet. Carl will speak to Derek at Donald's about a £250 voucher. Squares will be sold at £5 each.

VALENTINE DISCO

This event came about as the SFSA had almost a 100 red helium balloons needing used up! (from a previous event) The disco itself was a success although not as many children attended - were they put off by it being called 'Valentine disco'? The children LOVED having Photohoot's photo booth at the disco thanks to Laura McWhinnie's kind donation of her time and the booth. Not much of a profit was made at this event due to the high cost of helium but the children who attended had a great time and were chuffed to go home with a helium balloon! Perhaps we could have charged a little more per ticket but sometimes it's great to provide events for children without focusing on trying to make a profit! The SFSA have

decided to change this event slightly by calling it a 'spring disco' or running it in the summer term and doing a 'shorts and shades' party. This will be discussed further next session.

SPORTS DAY TEAS

Diane and Victoria May suggested the SFSA could provide teas etc for parents at sports day. They took on board the organising of this and it turned out to be very well received by the adults at sports day. Both ladies reported that they would be very happy to organise it again at next years sports. Perhaps next time we will get some donations of homebakes and provide some diluting juice and small bags of sweeties for the pre-school children there watching? *A profit of £108.31 was made*

FISH TEA

This was a new event for the SFSA to organise and it turned out to be a huge success. The choir did a wonderful job (especially as there were only 7 girls). Everyone was extremely patient as they waited for their fish 'n chips to arrive. It has been suggested that we have background music playing whilst the food is being served the next time we do an event like this. It has been suggested that the SFSA continue with the theme of food nights and continue to celebrate our local heritage by maybe having a 'Stovies Night' or a 'Mince n Tatties Night'. **ACTION:** To be discussed by committee at next meeting and set a date. Maybe in the winter months?

New Office Bearers for 2017/2018

Before the meeting resignations were received from:

Suzie Clarke	CHAIRPERSON
Laura McWhinnie	VICE CHAIRPERSON
Victoria May Hepburn	SECRETARY

Emma Park, **TREASURER**, will continue into her second year.

Emma Creighton also agreed to carry on the role of **BAKING CO-ORDINATOR**

VICE CHAIRPERSON Peter Robertson & Carl Hansen (Joint in 2017/18 with Peter stepping up to Chairperson 2018/2019 and Carl being Vice Chairperson on his own before stepping up to chair the following year.)

Proposed by - Emma Park

Seconded by - Laura McWhinnie

SECRETARY Dawn Murray (for next two academic years 2017/18 and 2018/19)

Proposed – Suzie Clarke

Seconded -Peter Robertson

CHAIRPERSON Suzie Clarke (agreed to continue for one more year)

Proposed – Sarah Morrison

Seconded – Carl Hansen

TO DISCUSS AT NEXT MEETING on Wednesday 30th August at 6.30 in library.

Halloween party date

Christmas fundraiser

Donating shoes on last day